



## TRUTH, JUSTICE AND INFORMATION FOR ALL

THE OFFICIAL NEWSLETTER OF THE COLLIN COUNTY LAW LIBRARY

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WWW.COLLINCOUNTYTX.GOV

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### Useful Internet Sites and Articles

#### Criminal E-Filing Information

Beginning July 1, 2017, the first wave of mandatory e-filing for criminal cases begins in Texas, which includes Collin County. The other counties included in this first batch are: Bexar, Dallas, Denton, El Paso, Fort Bend, Harris, Hidalgo, Tarrant, and Travis. A copy of the Order Mandating Statewide Electronic Filing in Criminal Cases may be viewed [here](#). For those attorneys new to e-filing and for those that require a refresher, there are a number of helpful links and tutorials available. Attorneys must have an eFiling Service Provider (ESP). Those needing an ESP can view the providers and sign up with a provider through [efiletxas.gov](#). Efiletxas.gov also has free video tutorials for basic efilng, independent users and firm users, all accessible [here](#).



The Collin County District Clerk has information worth viewing on her [homepage](#), including frequently asked questions about e-filing and explanations about how to add a bookmark, how to OCR a PDF, and how to add page numbers. There are also links available to the Local Rules for the District Courts of Collin County and the Supreme Court Rules for e-Filing.

For those attorneys who may not be aware, the Curt B. Henderson Law Library has two computer terminals with scanners that are available for e-filing only. There are instructions for operating the scanners on the side of the terminals and the reference librarians are also available for assistance in using the scanner.



#### iSpy: Threats to Individual and Institutional Privacy in the Digital World

AALL Spectrum, May/June 2017

In its most recent magazine, the American Association of Law Libraries published an article written by Lori B. Andrews with important facts and tips about online privacy that every computer user should know. In her article, Ms. Andrews informs the reader that "Google made \$74.54 billion in 2015, 90.4% of which was from aggregating people's private information for advertising." Acxiom, which is another marketing and technology services company, made \$850 million in 2016 and has data on half a billion people from all over the world, including 96% of Americans. All of the digital devices used have the capability to access personal data from personal appointments, correspondence, work and personal documents, where we go, and how long and with what frequency we call someone. While most computer and smartphone users may have heard these tips from Ms. Andrews before, they serve as a good reminder in a world that is becoming increasingly digitalized.

#### Tips for Protecting Privacy:

1. Use private browsing such as StartPage.com and DuckDuckGo.com;
2. Use a browser setting that signals that you don't want to be tracked, available in Firefox, Chrome, Safari, Edge and Internet Explorer;
3. Check the privacy settings on computers and phones to ensure they are as secure as they should be; and
4. Never use the default password that comes with any device that connects to the Internet, including wireless routers.



Copies of these articles are available in the library, or from the law librarian via email:  
droberts@co.collin.tx.us

## Spotlight on the Texas Judicial Branch

The Annual Statistical Report for the Texas Judiciary for fiscal year 2016 has been published. According to the report, the 14 courts of appeals disposed of 10,848 cases. The 465 district courts and 261 statutory County Courts disposed of 1,475,101 cases. The 254 constitutional County judges disposed of 78,773 cases. Texas' 806 Justices of the Peace and 1,294 municipal judges disposed of 7,870,982 cases. The full report is available here:

<http://www.txcourts.gov/media/1436989/annual-statistical-report-for-the-texas-judiciary-fy-2016.pdf>

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Hours of Operation:  
Monday–Friday  
8:00 am–5:00 pm

Note: Computers will  
automatically log off  
at 4:50 p.m.

## Did You Know?

United States District Judge Ron Clark of Beaumont signed an order which established a new bar association called the Association of Women Lawyers of the Eastern District of Texas (WLED). The purpose of WLED is to recognize “the large number of outstanding female lawyers who practice in the Eastern District and the contribution they have made to the district” (quote from *Texas Lawyer*, May 2017). WLED plans to provide both mentoring and networking opportunities for female attorneys practicing in the Eastern District.

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Fastcase recently launched it's newly updated version, Fastcase 7 and still remains free to members of the State Bar of Texas. Fastcase 7 was designed to be more intuitive and streamlined. An introductory tour to Fastcase 7 is available for viewing under the Help and Support tab on the homepage.



## Library Reminders

Please keep in mind that the computers in the library are for public use. For that reason, do not save personal or work-related documents on any of the terminals and please remember to delete any scans that remain on the e-filing desktops.



Also, both WestlawNext and LexisAdvance are available on the library's computers. There are shortcuts to access these databases on each computer, whether on the desktop or in the favorites tab. Please take care not to delete these shortcuts. Doing so does not sign you off the databases, it just makes the databases inaccessible. Thank you for your continued cooperation.

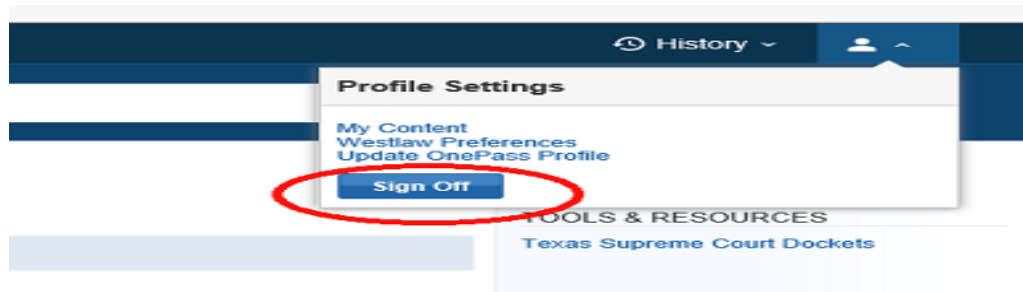
## WestlawNext and Lexis Advance Tips

As a reminder, the Curt B. Henderson Law Library offers both WestlawNext and LexisAdvance on our public computers. The reference librarians are happy to provide brief tutorials on either database. The library's WestlawNext subscription only allows two users at a time and for this reason it is important to be sure and actively sign out of WestlawNext when done researching. Below is the procedure for signing out of WestlawNext:

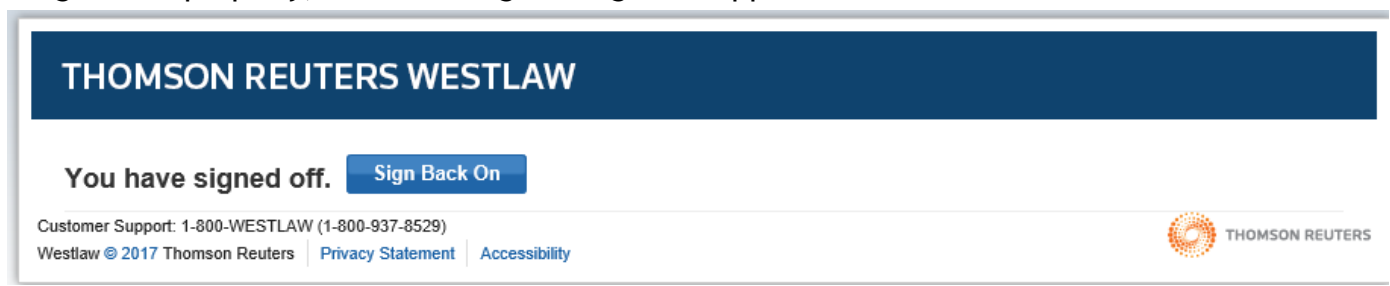
In the upper right hand corner of the screen there is a small picture of a little man with a drop down arrow next to it.



Click on the small drop down arrow and when the pop up menu appears, please hit Sign Off:



If signed off properly, the following message will appear:



## Tech Tips: More Useful Apps and Law Blogs

- **ZPN Connect** — an app designed to encrypt the user's information when using Wi-Fi in public places. When connected, ZPN assigns the user a new IP address and a secure Wi-Fi connection.
- **Google Authenticator**—provides an extra layer of security for online data. The app generates a new six character number every minute and any service on which Google Authenticator is activated requires the user to enter that number before allowing access.
- **Google Drive**— available for free on all iOS, Android, Mac and PC devices. Includes 15 GB of file storage for documents, spreadsheets, slideshows, images, photos, and videos. Google Drive eliminates the need for carrying around laptops and flash drives. Drive is accessible through any device with Internet access.
- **Tiny Scanner**—available on both iOS and Android devices, Tiny Scanner turns phones into a miniature scanner and turns a document into a high quality PDF on the phone. Once scanned, the document may be shared or uploaded to a cloud service.

**HOME  
OF THE  
FREE  
BECAUSE  
OF THE  
BRAVE**

**The Law Library**

**will be closed on**

**May 29, 2017 for**

**Memorial Day and**

**on July 4th, 2017**

**for Independence**

**Day**



## New on the Shelf

- Social Security Disability Practice, Revision 24
- Federal Civil Judicial Procedure and Rules, 2017 Edition
- Federal Criminal Code and Rules, 2017 Edition
- Federal Criminal Appeals, 2017
- Texas Rules of Court, Volume III—Local, 2017
- Texas Practice Series Texas DWI Law and Practice Handbook, 2017
- Texas Legal Practice Forms, Volumes 1-4, 2017 Edition
- Rights of Juveniles 2d, 2017 Edition
- Bender's Immigration and Nationality Act Pamphlet, 2017 Edition
- Texas Criminal Jury Charges, Revision 17
- Texas Employment Law, Revision 18
- O'Connor's Texas Causes of Action, 2017
- O'Connor's Texas Rules \* Civil Trials, 2017
- O'Connor's Texas Family Law Forms, 2017
- Federal Sentencing Law and Practice, 2017 Edition

### Stu's Views

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